

Department of Social and Health Services
Olympia, Washington

ELIGIBILITY A-Z MANUAL REVISION

Revision #	313
Category / Section	Payees on Benefit Issuances
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Summary

WAC -There were no WAC changes.

The process was revised in the following:

- The Protective Payee Assessment Form (DSHS14-349A) has been updated and changed to the DSHS 14-349;
- The Protective Payee Case Assignment and Closure Form (DSHS 14-426) has been eliminated;
- A new form Protective Payee Payment Plan, Case Assignment, and Closure Notice (DSHS 14-426) replaces the Payment Plan (DSHS 14-349) and the Protective Payee Case Assignment and Closure Form (DSHS 14-426);
- Instructions on submitting the Background Inquiry Application form (DSHS 09-891) to the DSHS Background Check Central Unit have been added;
- The Protective Payee may use an equivalent for the Protective Report

<p>If not deliverable, return to: Distribution Center, MS: 45816 For distribution changes, notify: Manual Distribution: MS 45816 or call 360-586-8439</p>

(DSHS 01-110 or 01-110C);

- The Protective Payee Periodic Social Services Report (DSHS 01-110A) is required only for the mismanagement of funds clients; and
- Staff must share the NSA plan with the Protective Payee and provide to the Protective Payee those services if needed such as a sign language interpreter for a deaf client.